

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Grove Buildings, Barton Lane, Mere BA12 6JA
Date: 15 August 2012
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green, Cllr Richard Beattie (Vice Chairman), Cllr Tony Deane, Cllr George Jeans,

Cllr Richard Britton - Item 9

Cllr Fleur de Rhe-Philippe – Cabinet Representative for Economic Development and Strategic Planning.

Wiltshire Council Officers

Stephen Harris, Community Area Manager

Lisa Moore, Democratic Services Officer

Jaki Farrell, Team Leader - Youth Services Coordinator

Jenny Wilcockson – Digital Literacy Coordinator

Emma Cooper – Partnership Development Manager

Town and Parish Councillors

Alvediston Parish Council – R Garran

Burcombe without Parish Council – C Churchill (also for Quidhampton, Fovant & Dinton)

Dinton Parish Council – J Moore

Fovant Parish Council – T Phillip

Hindon Parish Council – D Robertson

Mere Parish Council – D Hope, & M White

Quidhampton Parish Council – K Taylor

Teffont Parish Council – R Long – Fox
Tisbury Parish Council – S Harry
Zeals Parish Council – D Corbin

Partners

Wiltshire Police - Inspector Lindsey Winter
Wiltshire Fire and Rescue Service –
Shaftesbury Town Council – L Dibben, M Hicks & S Clinch

Total in attendance: 36

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Bridget Wayman welcomed everyone to the meeting of the South West Wiltshire Area Board and introduced Cabinet representative Councillor Fleur de Rhe-Philippe.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Colin Duller – Tenants Panel • Mike Franklin – Wiltshire Fire & Rescue • Charles Smith – Dinton Parish Council • Jean Barnes & John Pendrill – Donhead St Mary Parish Council • Graham Ewer & Bev Ford – Swallowcliffe Parish Council • Shaftesbury Taskforce • Phil Matthews – Wilton Town Council
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 13 June 2012, were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p><u>Wilton Cycle Event</u> The annual event which was hoped would take place in Wilton had been cancelled due to the Police Commitment to the Olympics, but it was hoped that it would go ahead the following year.</p> <p><u>Wilton Youth Club</u> With new staff in place at the Youth Club, it was proposed that the opening hours should be left as they were for the time being and would be looked at again in the autumn when new proposals could be pursued.</p>
6	<p><u>Chairman's Announcements</u></p> <p><u>Travellers in Mere</u> Councillor Jeans thanked the Police and Highways Enforcement Officer, Stephen McDonald, for their recent assistance in dealing with a situation where</p>

	<p>travellers had attempted to park in Mere. The Travellers had been moved out of the county quickly.</p>
7	<p><u>Current Consultations</u></p> <p>The Chairman noted that the Wiltshire Carers Strategy Consultation was now open online.</p> <p>To view all of the current consultations and to take part, click on the link: http://consult.wiltshire.gov.uk/portal</p>
8	<p><u>Cabinet Representative - Councillor Fleur de Rhe-Philipe</u></p> <p>Councillor Fleur de Rhe-Philipe gave an insight into some of the areas of her portfolio as Cabinet representative for Economic Development and Strategic Planning.</p> <p><u>Strategic Planning</u></p> <p>The Draft Wiltshire Core Strategy document was passed by Full Council in June and had been submitted for inspection by the Secretary of State. It was hoped that his report would be back by the end of the year so that Full Council could adopt the document.</p> <p>The Core Strategy would be a 20 year plan which would guide where new housing could and could not take place. It is important to have an adopted plan detailing the numbers of allocated housing spaces, to prevent developers from building wherever they chose.</p> <p><u>Economic Development</u></p> <p>Wiltshire Council encouraged inward investment and is currently working with two large companies that wished to expand in the county, to provide employment opportunities for future generations.</p> <p>Working in partnership with Swindon, a loan of almost £9 million had been acquired for the growing places fund. A large fund had also been secured from the Rural Growth network to set up small units; one possibility for this project would be the Tisbury Community Campus site.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> • Could you confirm that the South Wiltshire Core Strategy document is embraced within the larger Core Strategy Document for Wiltshire? <u>Answer:</u> Yes that is correct. • There are traffic congestion problems on the A303 in Amesbury near Stonehenge, if you resolve the problem there, it is likely the problem will be pushed up to our community area, the whole road needs improvements. <u>Answer:</u> We are working with all of the partners and bordering authorities, this is a Highways road. We even have support

	<p>from Cornwall. There are points of the A303 that are over capacity, and it is recognised that something needs to be done.</p> <ul style="list-style-type: none"> • The economy depends on employment opportunities, is there an update on the provision of speedier broadband connections? <u>Answer:</u> The Leader of the Council was due to provide an update on this in the near future. There had been a hold up due to European rules, but this had recently been resolved. Wiltshire Council would start work in the higher economic areas and filter out across Wiltshire. It was thought that only 90% of the county would be able to receive a faster broadband speed, as problems existed within 10% of Wiltshire. • Councillor Deane asked whether the requests of the three villages which had entered talks with planning officers a year earlier, to discuss the locations of the planned 120 new houses, would be carried over into the Wiltshire Core Strategy? <u>Answer:</u> It would be down to those three villages to write their own Neighbourhood Plans, to determine where those houses would be built. The majority of new development would take place in Salisbury, Amesbury and Tisbury, with some in the surrounding areas.
9	<p><u>Partner and Community Updates</u></p> <p><u>Police – Inspector Lindsey Winters</u> The general performance figures across Tisbury and Mere were down slightly on the previous year’s figures. There had been some incidents reported during the school holidays, people were advised to contact their local Neighbourhood Watch Scheme prior to going away, so that they could keep an eye on unoccupied properties and to keep all doors and windows secure.</p> <p><u>Wiltshire Police Authority – Cllr Richard Britton</u> From 15th November 2012, the way in which the Police are governed and made accountable to the public will dramatically change, when a Police and Crime Commissioner (PCC) is elected for each force area.</p> <p>The PCC will appoint the Chief Constable and set the Police precept. He will formulate a Police and Crime Plan and hold the Chief Constable to account for the delivery of that Plan. Legislation requires the formation of a Police and Crime Panel (PCP) for each force area. For Wiltshire this will consist of 10 members, 3 of those will be appointed from Swindon Borough Council and 7 from Wiltshire Council. The Panel will also appoint two Independent members.</p> <p>The PCP has the power to veto the police precept and the appointment of the Chief Constable. It will hold the PCC to account for the delivery of the Police and Crime Plan.</p> <p>Questions and Comments included:</p> <ul style="list-style-type: none"> • The PCC in Wiltshire is to be paid £70,000 a year, will this come from the Police precept? <u>Answer:</u> The PCC salary and the costs of the PCP will

be funded by central government.

- Where do the candidates for the PCC come from? Answer: To date two candidates have come forward, one is a recently adopted Conservative candidate and the other is a Labour candidate. There is still time for others to be nominated.
- The £5,000 deposit required by candidates may put some people off. Answer: Cllr Britton agreed that it was a lot of money for an independent candidate to put up, and that it may limit some from coming forward.
- Cllr Jeans noted that there would not be a circulation of information about the candidates prior to the election, local people would not find out any details unless they went online. Answer: Cllr Britton confirmed that this would be the case adding that it was not his role to defend the way in which central government ran their campaigns.

Youth – Jaki Farrell, Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)

A group of 14 young people engaged in the National Citizen Service which is a national initiative for young people who have just left year 11 or 12. So far members of the group had taken part in:

- Engagement activities,
- A weeklong team building adventure sports residential in Wales
- A week at the Ancient Technology Centre taking part in training in Peer Leadership, Employability & Food Hygiene and engaged in some planning days and fundraising events.
- A junior leisure credits project for four days is currently being run with a view to running a two day reward residential for the participants at Cotswold Water Park.

Leisure Credits is running in all 3 community areas, the Wilton scheme is running from the Development Centre for Young People (DC4YP) on a Tuesday evening and the Mere & Tisbury scheme is running at various daytimes over the holiday period. Jobs that are being focused on are:

- Strimming & Footpath clearance in Tisbury
- Footpath restoration works in Mere
- Work on the youth club allotment in Tisbury
- Painting the play equipment in Tisbury Park and the swimming pool fence
- Work on a memorial garden for a young person who died in Wilton.

10 young people from the Mere & Tisbury area have also gained first aid qualifications as part of Leisure Credits. 4 young people have gained their NPLQ qualification and hoped that they could carry out some voluntary hours at Tisbury Pool to increase their skills and assist the staff.

	<p>The DC4YP have remained open over the holiday periods although some sessions have been altered to accommodate the activity programme. Tisbury DC4YP has had a 'music matters' project running on a Thursday evening where young people have been developing their drumming and guitar skills.</p> <p>CAYPIG meetings and similar initiatives have taken a back seat over the summer due to various other activities but these will begin again in September.</p> <p>The new Lead Assistant Youth Development Worker (Sophie Fergusson) has now started work in Wilton, it was hoped that there would be a new programme of youth work for the area developed with young people very soon.</p> <p>Questions and Comments included:</p> <ul style="list-style-type: none"> • Had there been any further efforts to go back and work on the Shiny Sevens Badges? <u>Answer:</u> The issue with that site was that the chalk kept on washing away. The group need some technical assistance to resolve the problem. <p><u>Tenants Panel</u> No one from the Tenants panel was available to provide an update. They would be invited to the next Board meeting to provide an update.</p>
10	<p><u>Tackling Financial Exclusion</u></p> <p>Emma Cooper, Community Partnership Manager delivered a presentation to the Board about partnership work to tackle financial exclusion in Wiltshire with a focus on affordable credit available through local credit unions working under 'Wiltshire Community Bank'.</p> <p>Financial exclusion is defined by a number of criteria, including not having a bank account, not being able to borrow money at an affordable interest rate, and not having access to savings.</p> <p>People who are financially excluded often find it difficult to get a job and lack the financial buffer of savings to manage unexpected financial pressures. Also, not having simple access to affordable credit could leave people susceptible to doorstep lenders or loan sharks charging high rates of interest.</p> <p>The Council is working with a number of organisations through the partnership 'Wiltshire Money', to improve financial capability, and provide better access to free financial advice, products and services.</p> <p>The Council is also promoting 'Wiltshire Community Bank' which sees local credit unions working together to deliver financial services around the county. Credit Unions are a credible and community-based solution to affordable credit, with competitive rates of interest compared to high street banks. More</p>

	<p>information on the local South Wiltshire Credit Union was available at the door, and people were encouraged to become a member or to join as a volunteer.</p> <p>Councillor Jeans added that Mere post office was one of the first in the country to offer the service; he hoped that the credit unions would approach other post offices around the county to join in the scheme.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> • What are the interest rates for savers? <u>Answer:</u> No interest is paid to savers on their savings; however at the end of the year, a dividend may be paid to all members. Last year they received 2.75% . • Who underwrites the loans? <u>Answer:</u> The credit union is a cooperative where members save together to lend to one another. Therefore the loan capital is made up of members' savings. <p>Peter Watts, Director of Credit Union gave thanks to Emma and Wiltshire Council for their support. He also thanked Cllr Jeans and Mere post office for their support in the scheme.</p>
11	<p><u>Wiltshire Online - Digital Literacy in Wiltshire</u></p> <p>Jenny Wilcockson, Digital Literacy Coordinator provided information on a Wiltshire Council project to raise awareness and to recruit volunteers to take part in providing IT assistance around the community to local individuals and groups.</p> <p>Jenny explained that the Wiltshire Online Team had three key aims, these were:</p> <ol style="list-style-type: none"> 1. To roll out super fast broadband to 85 – 95% of all households across Wiltshire by 2015. 2. To provide better access to services. 3. To provide help to people so that they can learn skills to get online. <p>Part of the projects aim is to recruit two types of volunteers, the suggested requirement would be:</p> <ul style="list-style-type: none"> • 20 x Digital Champions – people who would provide one to one support to others to get online. • 2 x Local Volunteer Coordinators - responsible for helping register new learners, matching learners with Digital Champion volunteers and acting as a communication channel between these volunteers and the Wiltshire Online team. Volunteer Coordinators are also encouraged to support the Wiltshire Online staff with the recruitment of Digital Champions and the organisation of volunteer coffee mornings.

	<p>Jenny was keen to hear about existing local groups may benefit from some free IT assistance, such as coffee groups. Local knowledge would play a big part in the success of getting the project to work.</p> <p>The Digital Champion volunteers would be encouraged to use local wifi enabled spots within the community area to meet and deliver assistance, two sites already known of are the Queens Head and the Bennet Arms.</p> <p>Schools would also be approached to see if they could be involved by getting Young people interested in IT, to share their knowledge by providing assistance to others in their communities.</p> <p>The Board watched a DVD which showed a 86 year old lady called Betty who spoke about the positive experience of being on facebook.</p> <p>For more information and to pre-register to receive IT assistance, go to the web page: http://www.wiltshire.gov.uk/wiltshireonline/</p> <p>Councillor Deane added that there was a team of officers and councillors who were working behind the scenes to ensure super fast broadband becomes available in the South West Wiltshire (SWW) community areas, councillor Jeans was one of the members of that group.</p> <p>Councillor Jeans agreed that he would provide future updates to the Board on any progress relevant to the SWW community areas.</p>
12	<p><u>South West Wiltshire Blog site</u></p> <p>Matthew Woolford, Business Support Manager delivered a presentation on the Launch of the new Blog site for the South West Wiltshire Community Areas.</p> <p>The Council was looking at ways to use social media to improve two way interactions with communities at a local level. One idea which had been piloted in the Salisbury area in July was a Blog site, which was an online community notice board open to partners and members of the community, where they can post events and news and everyone can comment.</p> <p>The South West Wiltshire Area Board would be the next in line to have its own Blog site, which will give local people, groups and organisations the opportunity to talk about local topics, promote local initiatives and publicise events and activities. The site will be launched on Wednesday 5 September at an event, which will be held at Dinton Village Hall from 12.30pm.</p> <p>The South West Wiltshire 'Our Community Matters' Blog site will be moderated by the Council to ensure the site is not misused.</p> <p>To view the site and to register, click on the link below: http://southwestwilts.ourcommunitymatters.org.uk/</p>

13	<p><u>Tisbury Campus Update</u></p> <p>Councillor Tony Deane provided an update to the Board, this included:</p> <ul style="list-style-type: none"> • A new questionnaire would be available by the end of August. • A feasibility briefing had taken place with the architects, who would be reporting back to the COB in September. • The SCOB was working with the AONB in relation to their plans to open a rural skills centre in the area, to explore what joint working opportunities there may be. • The proposals for the Tisbury Community Campus would go to the next Cabinet meeting, it was hoped that funding would be approved and available from October 2012. • The project would include building some incubation units which could be leased by small businesses, with the aim of those businesses moving on to the larger units as their businesses expand. Large industrial units are being constructed as part of the Hindon Road housing development. • A planning application had been submitted for the link road between Weaveland Road and Hindon Lane.
14	<p><u>Community Area Transport Group Update (CATG)</u></p> <p>Councillor Tony Deane explained that the aim of the CATG was to consider small budget projects, linked to improving safety. Anybody can submit details of a proposed scheme for consideration, however every scheme needs the support of its local parish council.</p> <p>Details of all current schemes submitted for consideration will be available at the next meeting of the Area Board.</p>
15	<p><u>Community Area Grants</u></p> <p>The Board considered seven applications for funding from the Community Area Grant Scheme for 2012/13. Applicants present were invited to answer questions. Following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> Zeals Parish Council was awarded £4,872 towards their project to lay a hard surface to the playground for the Leaping Frogs Pre School and after school and holiday clubs.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.</i></p> <p><u>Decision</u> Zeals Parish Council was awarded £4,487 towards the Amenity site infrastructure.</p> <p><u>Reason</u></p>

The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.

Decision

Zeals Youth Trust was awarded £450 towards the Zeals Community Games Event.

Reason

The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.

Decision

Mere Museum was awarded £480 towards the preservation project of the Juvenile Total Abstinence Society Banner.

Reason

The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.

Decision

Tisbury NPT was awarded £350 (Small Grant) towards their schools talent contest to challenge anti-social behaviour.

Reason

The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.

Decision

Seeds 4 Success was awarded £5,000 towards their Leisure Credits rewards between August 2012 – February 2013, with the condition that a copy of their constitution and all accounts are provided before funding is released.

Reason

The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.

Decision

Burcombe Parish Council was awarded £600 towards their community orchard and wildlife area project.

Reason

The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011 – 2026 as detailed in the officer's report.

16	<p><u>Replacement Finger Post Funding</u></p> <p>The Board considered the request from West Tisbury Parish Council for £550 of funding towards the replacement of one fingerpost for 2012/13.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £550 of funding to West Tisbury Parish Council; as set out in the report attached to the agenda, with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.</p>
17	<p><u>Update on Issues</u></p> <p>The Community Area Manager proposed that six of the issues listed in the table should now be closed, as they had either been resolved or had been developed as far as was possible by the Board.</p> <p><u>Decision</u> The South West Wiltshire Area Board agreed to close six of the issues from the Issue Tracking System list.</p> <p>For further information and to track an issue online click on the link: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=South%20West%20Wiltshire</p>
18	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 17 October 2012, 7.00pm at Nadder Hall, Tisbury.</p>